

AGENDA
AUGUST 16TH, 2016 - 6:00 P.M.
REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE INCORPORATED VILLAGE OF NORTHPORT

OPEN MEETING:

SALUTE TO THE FLAG:

ANNOUNCEMENTS:

PRESENTATIONS: the Auditing firm of Nawrocki Smith will present their findings to the Board.

PUBLIC HEARINGS:

PUBLIC PARTICIPATION:

BOARD APPROVAL OF WARRANT:

Fiscal Year 2016/2017 General Fund bills in the amount of \$ 182,117.01

Fiscal Year 2016/2017 Sewer Fund bills in the amount of \$ 14,499.81

Fiscal Year 2016/2017 Capital Warrant bills in the amount of \$6,691.50

Fiscal Year 2016/2017 Fire Department bills in the amount of \$ 49,500.17

Fiscal Year 2016/2017 Trust Fund bills in the amount of \$ 75.00

COMMISSIONER REPORTS:

CHIEF OF POLICE REPORT:

ADMINISTRATOR'S REPORT:

NEW BUSINESS:

OLD BUSINESS:

1. EFC short term loans.

CORRESPONDENCE:

REQUESTS:

RESOLUTIONS:

RESOLUTION 2016- 124 ~ APPROVAL OF THE JULY 12, 2016 MINUTES

WHEREAS: Copies of the minutes of the July 12, 2016, meeting were sent to the Board for approval, therefore,

BE IT RESOLVED that said minutes are approved without reading, at this time.

RESOLUTION 2016 – 125~ PAID PARAMEDICS

BE IT RESOLVED: Christopher Evers, David Cira, David Marshall have been approved pending the completion of background checks, for hire as paid Paramedic in the Incorporated Village of Northport, and

WHEREAS: each Paramedic will work no more than 17.5 hours a week at a rate of pay of \$25.00 per hour.

RESOLUTION 2016 -126 ~ ASSISTANT NARCOTIC SUPERVISOR

WHEREAS: John Mancino has resigned from the position of Assistant Narcotic Supervisor, so

BE IT RESOLVED: Kyle Van Nostrand is hereby hired as the Northport Fire Department Assistant Narcotic Supervisor at a per-diem rate of \$27.00/per hour.

RESOLUTION 2016-127 ~ PARKING METER COLLECTIONS AND REPAIR

BE IT RESOLVED: William Bootz is hereby hired to assist in the collection and repair of parking meters at the rate of \$20.00/hr. not to exceed 17.5 hours a week.

RESOLUTION 2016 -128~ APPOINTMENT OF ALTERNATE SCHOOL CROSSING GUARD

BE IT RESOLVED: That Kathleen Byrnes, Ashwood Ct. E. Northport, N. Y. is hereby hired as an alternate “School Crossing Guard” at a salary defined in the Collective Bargaining Agreement between the Village of Northport and Local 342.

RESOLUTION 2016 – 129 ~ SEASONAL EMPLOYMENT

BE IT RESOLVED: that the seasonal applicants recommended by the Village Clerk and Parks Department Commissioner is hereby approved.

Gate Attendants:

Joseph Kiernan

\$9.00/hr.

RESOLUTION 2016 – 130 ~ BOND RELEASE

WHEREAS: As per the applicant's request, the Village Administrator performed the requested final inspection and release of the surety being held in the amount of \$5,000.00, on the required improvements, for English Holdings (Site Plan #68), 389 Fort Salonga Road, and

WHEREAS: In a report dated June 26, 2016, the Village Administrator states that all bonded work was completed and that the completed work is acceptable, now therefore

BE IT RESOLVED: That the Planning Board recommends that the Board of Trustees release the surety in the amount of \$5,000.00 being held as bond, on the required improvements, for English Holdings (Site Plan #68) 389 Fort Salonga Road.

RESOLUTION 2016 –131 CODE ENFORCEMENT ASSISTANT

BE IT RESOLVED: Scott Benish is hereby hired as part time (not to exceed 17 ½ hrs weekly) Code Enforcement Officer at a rate of \$22.00/hr.

BE IT FURTHER RESOLVED: That Mr. Benish's hourly rate will increase to \$25.00/hr. upon completion of necessary New York State Code Compliance training.

RESOLUTION 2016 -132 ~ NARCOTIC SUPERVISOR

BE IT RESOLVED: Narcotic Supervisor, John Philip Latkovic's salary is hereby increased to \$30.00/per hour.

RESOLUTION 2016 – 133 ~ MAINTENANCE MECHANIC PROMOTIONS

BE IT RESOLVED: Raymond Desmond, Phillip Macedonio, and Jose Reyes are hereby promoted to the six month provisional position of Maintenance Mechanic effective August 21, 2016, at the annual salary and other conditions of employment, pursuant to the collective Bargaining Agreement between the Village of Northport and Local 342, Long Island Public Service Employees.

RESOLUTION 2016 – 134 ~ SET PUBLIC HEARING

PLEASE TAKE NOTICE: that a Public Hearing of the Village Board of Trustees will be held at the Village Hall, 224 Main Street, Northport, New York at 6:00 o'clock in the evening of the 7th day of September 2016, to consider the following proposed local law:

LOCAL LAW "D" of 2016

**A LOCAL LAW TO AMEND CHAPTER 47 OFFICERS AND EMPLOYEES
ARTICLE V OF CODE OF THE VILLAGE OF NORTHPORT**

Criminal History Record Search for Certain Employment

Section 42-7. Conduct of records search

A. The Village may conduct certain investigations concerning the qualifications of any

Applicant, as are necessary to make an informative evaluation and determination as

to the experience and character qualifications, for the following positions:

- (1) Code Compliance Director.
- (2) Assistant Code Compliance Director.
- (3) Building Inspector.
- (4) Northport Police Officer.
- (5) Police Dispatcher.
- (6) Court Clerk.
- (7) Deputy Court Clerk.
- (8) Village Administrator. (Amended 10-5-2010 by L.L. No. 8-2010)
- (9) Village Bay Constable.
- (10) Dockmaster.
- (11) Parking Meter Attendant.
- (12) Parking Meter Officer.
- (13) Highway Superintendent.
- (14) Senior Sewer Plant Superintendent.
- (15) Village Clerk.
- (16) Deputy Village Clerk.
- (17) Treasurer.
- (18) Deputy Treasurer.
- (19) Secretary of the Planning Board.
- (20) Secretary of the Board of Zoning Appeals.
- (21) Traffic Control Officer.
- (22) Traffic Control Specialist.
- (23) Harbormaster.
- (24) Paramedic.
- (25) Fire Marshal
- (26) Parking Meter Collector.

- B. Any applicant for employment for the above referenced positions may be fingerprinted by the New York State Division of Criminal Justice Services or its contractor (currently Morpoho Trust USA) for a full search in order to determine if the applicant has been convicted of any criminal offense.
(Amended by LL- 2016)
- C. Each applicant shall sign a release authorizing the Village to submit such applicant's fingerprints to the New York State Division of Criminal Justice Services and to receive the results or report of such criminal history record search. Such release, a copy of which shall be supplied to the applicant, shall also advise the applicant that a criminal history record search will be conducted concerning the applicant, and he or she may obtain a copy of his or her criminal history record.
- D. The New York State Division of Criminal Justice Services shall return such criminal history record information as may exist in its files or a statement that no such relevant information exists. Such report, when received, shall be marked confidential and securely stored and shall not be disclosed to any other person other than the applicant, although the contents of the report may be disclosed to the Village Board of Trustees, the Village Chief of Police and the Village Attorney, as it is necessary to determine character qualifications.
- E. Each case involving a criminal conviction shall be considered on its own merits. An applicant shall not automatically be disqualified or barred from employment solely on the basis of a criminal conviction unless otherwise mandated by law.
- F. All fingerprints supplied by the applicant shall be returned to the applicant upon denial of his or her employment in connection with which such fingerprints were obtained or upon termination.

RESOLUTION 2016 –135 ~ BUDGET TRANSFER

BE IT RESOLVED: The Village Treasurer is hereby authorized to make the following budget transfers; see Schedule "A"

The next regular meeting of the Board of Trustees will be on September 6th, 2016 at 6:00 p.m.

A RESOLUTION FOR AN EXECUTIVE SESSION: if necessary, for personnel and/or litigation matters.

Respectfully submitted,

Donna M. Koch
Village Clerk

Schedule A

INC VILLAGE OF NORTHPORT
Budget Transfers

8/16/2016 AMOUNT	2016-2017 APPROPRIATION LINE FROM	APPROPRIATION LINE TO	AMOUNT
\$106.17	A.1620.0401.0000 Village Hall Utilities	A.1620.0409.0000 Village Hall Misc.	\$106.17
\$1,209.01	A.3410.0409.0000 Fire Dept. Misc.	A.3410.0418.0000 F.D. Rescue Squad	\$1,209.01
\$294.00	A.5110.0430.0000 Hazard Mitigation	A.5110.0409.0000 Highway Misc.	\$294.00
\$500.00	G.8120.0401.0000 Sewer Line Utilities	G.1650.0400.0000 Sewer Phones	\$500.00